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OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS

MEMORANDUM NO. OVCAA-BMP 17-288-A

TO : ALL DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS

FROM : BENITO M. PACHECO, Ph.D. 
Vice-Chancellor for Academic Affairs

SUBJECT : Program-Prescribed and Elective Courses of GE (Proposed)

DATE : 9 May 2017

Further to Memorandum No. OVCAA-BMP 17-288 dated 24 March 2017, it was reported to the Executive Committee at the meeting on 8 May that 16 Departments and Institutes (among 38 with current or proposed GE offerings) had replied to **PART A**, announcing their intended GE course offerings in AY 2018-2019 with the following categories: *Existing GE courses without revision; Existing GE courses with revision (to be proposed); and New GE courses (to be proposed for approval by the relevant committees, the University Council and the Board of Regents.)*

The GE Center Diliman continues to compile and update the lists of intended GE course offerings, and to furnish the same to all academic units with undergraduate programs through the Deans and Directors weekly.

Meanwhile, in connection with **PART B** requesting every academic department or institute to plan and submit their intended specific GE curriculum structure for every undergraduate program, in the format of ANNEX B, the ExeCom at the meeting on 8 May agreed to submit the summary of contemplated program-prescribed and elective GE courses in terms of number of units.

On or before **Friday, 19 May 2017**, kindly update and resubmit **Table 17 EXPANDED & UPDATED** (please see the attached file) to the GE Center either by email to gec_ovcaa.upd@up.edu.ph or hard copy. The GEC, on behalf of the UPD GE Committee, shall compile these plans for a comprehensive report of the latter to the Chancellor.

Should you have any questions or clarifications, you may get in touch with Dr. Carlene P. Arceo, GEC Director and UPD GE Committee ex-officio Member-Secretary, via email at cparceo@up.edu.ph.

cc: Director Carlene P.C. Pilar-Arceo, GE Center Diliman