



**OFFICE OF THE VICE CHANCELLOR
FOR ACADEMIC AFFAIRS**

UNIVERSITY OF THE PHILIPPINES DILIMAN

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14 August 2013

MEMORANDUM OVCAA 2013-020

For: All Deans, Directors, and Heads of Units

From:  Ronald S. Banzon, Vice Chancellor for Academic Affairs

Subject: Faculty Orientation 2013

The faculty orientation is scheduled on Monday, 16 September 2013, 01:00 - 05:00 PM, at the SOLAIR Auditorium.

Please confirm/send your list of suggested participants to teachupd@gmail.com. Priority will be given to regular faculty members appointed from 2012 onwards.

Questions/items of interest or expected to be addressed during the orientation may also be emailed to teachupd@gmail.com by morning of Tuesday, 10 September 2013.

Thank you for your attention and cooperation.