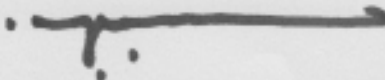


OFFICE OF THE VICE-CHANCELLOR  
FOR ACADEMIC AFFAIRS

MEMORANDUM NO. OVCAA-BMP 14-011

TO : ALL DEANS, DIRECTORS AND HEADS OF UNITS  
  
FROM : BENITO M. PACHECO, PhD  
Vice-Chancellor for Academic Affairs  
SUBJECT : 2014 Orientation Program for New UP Diliman Faculty  
DATE : 8 September 2014

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The Office of the Vice-Chancellor for Academic Affairs will conduct an Orientation Program for New UP Diliman Faculty on **02 October 2014**, 12:30-5:30 PM. The orientation will focus on **academic** policies and programs, and aims to familiarize the new faculty with matters pertaining to the teaching and research functions of UP faculty members. A separate orientation on administrative matters will be held some time after the academic orientation.

In this connection, please send us your list of suggested participants through an email to [teachupd@gmail.com](mailto:teachupd@gmail.com). Priority will be given to new faculty members, but other faculty members could be accommodated depending on the availability of slots.

The OVCAA's Office of the Director of Instruction (ODI) is coordinating the organization of this event, and will release information about the orientation program and other pertinent details in the coming days. Should you have questions, clarifications or suggestions regarding the orientation, please contact the ODI via the email address given above or at VOIP 2562.

We look forward to your faculty's participation in the orientation.

Thank you very much.