

UNIVERSITY OF THE PHILIPPINES
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OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS

MEMORANDUM NO. OVCAA-ECA 17-052

TO : ALL DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS

FROM *for*  EVANGELINE C. AMOR, Ph.D. 
Vice-Chancellor for Academic Affairs

SUBJECT : Reminders on Curricular Reviews and Proposals

DATE : 29 September 2017

This is to remind all academic units doing their curricular reviews that **all course proposals**, whether for new or revised offerings, should be in outcomes-based format (see Attachment). In addition, GE course proposals should adhere to the new GE framework.

Thank you.

PROPOSAL FOR THE INSTITUTION OF [COURSE CODE]
[COURSE TITLE]

I. Identifying and Descriptive Information

A. Course Catalogue Description

1. Course number:
2. Course Title:
3. Course Description:
4. Prerequisite:
5. Semester Offered:
6. Course Credit:
7. Number of Hours:
8. Course Goals:

B. Rationale

C. Course Outline

1. Course Outcomes (CO)

Upon completion of the course, students must be able to:

- CO 1.
- CO 2.
- CO 3.
- CO 4.

Course Outcomes and Relationship to GE objectives

I (introduced), D (demonstrated) or R (reinforced)

Course Outcomes	GE Objectives*				
	A	B	C	D	E

*A Broaden intellectual and cultural horizons
 B Hone critical and creative thinking
 C Develop a passion for learning and scholarship
 D Cultivate a high sense of intellectual and moral integrity
 E Foster a commitment to nationalism and social justice

2. Course Content

Lecture Topics	No. of Hours

3. Course Coverage

Week	CO	TOPIC	ESSENTIAL/ KEY QUESTIONS	Suggested Teaching and Learning Activities	Suggested Assessment Tools

4. Course Requirements (Percentage allocations to be determined by each CU)

REFERENCES: