


OFFICE OF THE VICE-CHANCELLOR  
FOR ACADEMIC AFFAIRS

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MEMORANDUM NO. OVCAA-BMP 16-255

TO : ALL DEANS, DIRECTORS, AND HEADS OF UNITS  
ALL FACULTY MEMBERS



FROM : BENITO M. PACHECO, Ph.D.  
Vice-Chancellor for Academic Affairs *UP*

SUBJECT : Nominations for the UP Diliman Centennial Professorial Chairs and  
Faculty Grants (January 2016 - December 2016 Cycle)

DATE : 29 November 2016

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Nominations for the UP Diliman Centennial Professorial Chairs and Faculty Grants (January 2016 - December 2016 Cycle) are now being accepted. The nomination form (with Guidelines) may be downloaded from <http://www.ovcaa.upd.edu.ph/memos.html>.

To qualify, a regular faculty member must satisfy the following requirements:

1. Have a doctoral degree<sup>1</sup>;
2. Show proof of research or creative output; and
3. Show proof of mentoring<sup>2</sup>.

The faculty member must submit one research or creative output that came out during the period January 2014 - December 2015. Please note in the Guidelines the publications that may NOT be considered. Current awardees of professorial chairs/faculty grants are disqualified.

The nomination documents should consist of one hard copy with original signatures and soft copy of the following:

1. Accomplished Nomination Form;
2. Curriculum vitae highlighting fulfillment of the minimum requirement discussed above; and
3. Documentation of the research or creative output submitted for award consideration. (Please see Guidelines in the Nomination Form.)

Please e-mail softcopies to [ovcaa@ovcaa.upd.edu.ph](mailto:ovcaa@ovcaa.upd.edu.ph). All nominations must be submitted to the Office of the Vice-Chancellor for Academic Affairs by **16 December 2016**.

Submissions without complete attachments will not be considered.

Thank you for your cooperation.

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1. In the Execom meeting on October 17, 2007, it was decided that in very exceptional cases, or when there is no doctoral degree in the discipline, nominations for the award may be entertained. 2. "Mentoring" here may mean thesis/dissertation advising or other forms of mentoring as in the examples noted in the Nomination Form (Updated as of 14 December 2015).

## UPD CENTENNIAL PROFESSORIAL CHAIRS AND FACULTY GRANTS (January 2016 – December 2016 Cycle)

### NOMINATION FORM (Updated as of 14 December 2015)

#### II. Guidelines

##### A. Research/Creative Output

1. One entry only; such must be preselected by the faculty member
2. Period: **Publication dates and NOT data object identifiers (DOI's) should be** within January 2014 – December 2015
3. Submit:
  - a. **Copy of book/creative work**
  - b. **For book chapter/refereed journal article/creative work:** cover page, copyright page and table of contents
  - c. **For journal article indexed by Scopus or Thomson Reuters:** proof or a print-page from Scopus site, e.g., (<http://www.scopus.com/search/form.uri?zone=TopNavBar&origin=searchbasic>) or Thomson Reuters site, e.g., ([http://thomsonreuters.com/products\\_services/science/](http://thomsonreuters.com/products_services/science/))
  - d. **For art works:** description/review of critics and/or photo of the work(s)
4. Submit/show evidence of author's identification with UP (e.g., UP/address as found on the bio notes in books, journal, etc.)
5. Submit/show proof of independent review process.
6. Proof of publishers good track record for at least 10 years if the publisher is not included in the list of local and international publishers listed by OVPAA; follows international editorial conventions.
7. Publications not considered are the following:
  - Proceedings of conferences, congresses, symposia and the like\* that are NOT published in journals **as full peer-reviewed articles**  
**\*Abstracts, Poster presentations**
  - Handbooks, **Textbooks**, Manuals, **Monographs**
  - Final reports and other documents of contract projects: **Commissioned works without peer review**
  - Review articles and comments; **Articles/opinions in magazines**
  - **Country/position papers and/or reports**
  - **Theses, dissertations**
  - **Entries in encyclopedias**
  - Research notes in ISI journals that is one page or less
8. An editor or a member of the editorial board can have only one of his multiple entries credited per issue in either a journal or book.

Point System Used: Basically patterned after the SPS and APS point system

Type of Publication	Points	
	National	Int'l
Patent	15	50
Book		
per chapter	7	10
whole book	35	50
Journal Article Indexed by Scopus or Thomson Reuters	7	
Refereed Journal	5	
Refereed Proceedings (International)	4	

**Submissions without complete attachment(s) will not be considered.**

##### I. Personal Data

**Name:** \_\_\_\_\_ **Institute/College/Department:** \_\_\_\_\_  
**Faculty Rank/Designation:** \_\_\_\_\_ **Employment Status:**  Permanent  Temporary  
**Highest Educational Attainment:** \_\_\_\_\_ **Mobile No.:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_

Research/Creative Output	Type of Publication or Output	Points	Mentoring (January 2014 – December 2015)	
			Thesis/Dissertation Adviser	Others
<b>Sample Entry Formats (CHOOSE ONE corresponding format for the field):</b>  A. Book Eugenio, Damiana L. (1987). <i>Awit at Corrido: Philippine Metrical Romances</i> . Quezon City: University of the Philippines Press.  B. Journal Combinido, J.S.L. and Lim, M.T. (2010). "Modeling U-turn traffic flow". <i>Physica A</i> . Vol. 389 (17), pp. 3640-3647.  C. Chapter in a Book Capuno, J.I. and Kraft, Aleli DP (2011). "Equity in Education and Health Services in the Philippines" in H. Son (ed). <i>Equity and Well-Being: Measurement and Policy Practice</i> . NY: Routledge, pp. 170-197.  D. Proceedings Common, Mick (2001). "The Role of Economics in Natural Heritage Decision Making" in <i>Heritage Economics: Challenges for Heritage Conservation and Sustainable Development in the 21st Century: Proceedings of the International Society for Ecological Economics Conference, Canberra, 4 July 2000</i> , Canberra: Australian Heritage Commission, p. 22.  E. Other APS or SPS Item				

Above points are prorated according to number of authors: 1-2 authors - 100%, 3-4 authors - 80%, 5 or more authors - 60%

- Points for Other Creative Outputs will be based on the Arts Productivity System, as applicable, provided that a multiplier of 0.70 is applied to the APS points (in order to harmonize the point systems of APS and SPS). Moreover as in the APS< points are different for sole, joint, lead/major, team member, etc. creative role.

**B. Mentoring (January 2014 – December 2015)**

**1. As Thesis/Dissertation Adviser**

(Indicate the year, student name, undergraduate or graduate, graduated or ongoing, etc. Attach proof/supporting documents.)

- 2. Other Forms of Mentoring** (e.g., Thesis reader, critic and panel member, headship of a laboratory with junior faculty as researchers, advising for both student(s) research papers/projects not necessarily thesis and/or junior faculty whose papers eventually get published or presented in local and international conferences, and coaching of students who join contests for excellence, etc. Attach proofs/supporting documents).

**Faculty Member:**

**Endorsed by:**

**Submissions without complete attachment(s) will not be considered.**

\_\_\_\_\_  
Signature Over Printed Name and Date

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Signature of Chair/Director and Date

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Signature of Dean and Date