


**OFFICE OF THE VICE CHANCELLOR
FOR ACADEMIC AFFAIRS**

17 March 2014

Memorandum OVCAA 2014 - 14

For: All Deans, Directors, and Heads of Units
From:  Ronald S. Banzon, Vice Chancellor for Academic Affairs
Subject: Nominations for the UP Diliman Centennial Professorial Chairs
and Faculty Grants (January - December 2014 Cycle)

Nominations for the UP Diliman Centennial Professorial Chairs and Faculty Grants (January - December 2014 Cycle) are now open.

To qualify, a regular faculty member must satisfy the following requirements:

1. Have a doctoral degree¹;
2. Show proof of research or creative output; and
3. Show proof of mentoring².

The faculty member must submit one research or creative output that came out during the period January 2012 - December 2013. Current awardees of professorial chairs/faculty grants are disqualified.

The nomination documents should consist of hard and soft copies of the following:

1. Curriculum vitae highlighting fulfillment of the minimum requirements discussed above;
2. Accomplished nomination form; and
3. Documentation of the research or creative output submitted for award consideration (e.g., copy of the journal article, book, description/reviews of art works, etc.).

Please submit soft copies to ovcaa@ovcaa.upd.edu.ph. All nominations must be submitted to the Office of the Vice Chancellor for Academic Affairs by Friday, 11 April 2014. The nomination form may be downloaded from <http://www.ovcaa.upd.edu.ph/memos.html>.

Entries with no supporting documents will not be considered.

Thank you for your attention.

1. In the Execom meeting on October 17, 2007, it was decided that in very exceptional cases, or when there is no doctoral degree in the discipline, nominations for the award may be entertained. 2. "Mentoring" here may mean thesis advising, being head of a laboratory with junior faculty as researchers