

URGENT



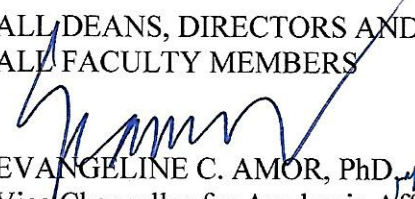
**OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS**

**UNIVERSITY OF THE PHILIPPINES
DILIMAN QUEZON CITY**

DIRECT LINE: (632) 928-5107
VoIP TRUNKLINE 981-8500 LOCAL: 2583
FAX: (632) 928-5107
E-MAIL: ovcaa.upd@up.edu.ph

MEMORANDUM NO. OVCAA ECA 18-229

TO : ALL DEANS, DIRECTORS AND HEADS OF UNITS
ALL FACULTY MEMBERS

FROM :  EVANGELINE C. AMOR, PhD, ^{reg}
Vice Chancellor for Academic Affairs

SUBJECT : Selection of the New Faculty Regent (2019-2020)

DATE : 10 October 2018

This is to announce the selection process for the next Faculty Regent for the term 2019-2020 as provided in OP Memorandum No. PDLC 18-44 dated 4 October 2018, copy of which has been received by our office on 5 October 2018 and hereby enclosed.

The selection is rotated among the Constituent Universities and this time it is the turn of a Faculty Regent from UP Diliman.

The Nomination Round in UP Diliman will be held on 16-17 October 2018.

The Colleges/Units are enjoined to make necessary arrangements for the successful execution of the Nomination Round of the 2018 Faculty Regent Selection Process, following the same arrangements as in 2016.

The Unit shall designate a nomination area with an assigned person in charge. The sealed ballot boxes shall emanate from the Office of the College Secretary. Please announce details to all your qualified participants.

The Deans are enjoined to submit the names of the nominees as soon as the tallies are made, on or before 12:00 NN, Thursday, 18 October 2018.

Attached for your guidance are: (1) the schedule of activities for the UPD Nomination Round, (2) the list of qualified nominees from UP Diliman, and (3) the Memorandum No. PDLC 18-44, issued by President Danilo L. Concepcion.

For inquiries, please call 928-5107 or VoIP 2584 to the attention of Ms. Elsa P. Fernandez.

Thank you very much for your cooperation.

cc: Chancellor Michael L. Tan



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SCHEDULE

Thursday, 11 October 2018

- List of qualified voters distributed to Deans from OVCAA, respective Secretaries to transmit to heads of department/institutes
- Ballot boxes provided by College Secretaries to respective departments/institutes, if applicable
- Secretaries prepare numbered ballots (able to hold only one name of nominee) and corresponding list for registration of voters; units devise their own numbering scheme (e.g., CSSP- 007, to indicate college and ballot number for efficient management)

Tuesday, 16 October 2018:

- 8:00 AM – 4:00 PM, units open for nomination round

Wednesday, 17 October 2018:

- 8:00 AM – 4:00 PM, units open for nomination round
- Canvassing of nomination results immediately after closing

Thursday, 18 October 2018:

- 12:00 NN, Deans transmit to OVCAA the nomination results
- UPD committee tallies results and transmits to the Office of the Chancellor

Note:

The Office of the College Secretary will keep all nomination materials until the end of the Faculty Regent Selection Process at the BOR level.