

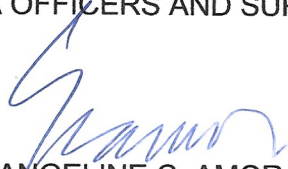
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Memorandum No. OVCAA ECA 18 - 237

TO : ALL DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS
QA OFFICERS AND SUPPORT STAFF

FROM :  EVANGELINE C. AMOR, PhD, *MS*
Vice Chancellor for Academic Affairs

SUBJECT : Deadline of Submission for iAADS 2018 and additional instructions for
QA Officers and Support Staff

DATE : 22 OCTOBER 2018

This is to inform everyone that the deadline of submission for iAADS 2018 is on **31 December 2018** (per Memorandum No. OVCAA 2016 – 68 dated 17 August 2018). However, should your unit wish to submit an API Proposal for 2019, your report/s are expected on or before **15 November 2018**. The additional PhP 50,000.00 MOOE incentive applies to all those who will be able to submit on or before 31 December 2018.

Moreover, the OVCAA is processing the appointment papers of QA Officers. In relation to this, we ask all QA Officers to kindly respond to the survey.
(LINK: <https://goo.gl/forms/5eog83f1znsRSAwG3>)

EC approved 3u ALC is not subject to overload. However, in consideration of those appointed QA Officers after load has been finalized, a request was made to consider honorarium instead. The request was approved by The Chancellor upon FPOC recommendation on 9 October 2018.

Lastly, all QA Officers and Support Staff are encouraged to enroll to the UVLE Course (course title: **Sustaining Academic Excellence in UP**) to get the latest updates on QA-related activities and materials.

(LINK: <https://uvle.upd.edu.ph/course/view.php?id=6726>)