

UNIVERSITY OF THE PHILIPPINES
DILIMAN, QUEZON CITY

OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS

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MEMORANDUM NO. OVCAA-ECA 19-394

TO : ALL DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS

FROM :  EVANGELINE C AMOR, PhD 
Vice-Chancellor for Academic Affairs

SUBJECT : Nominations for the UP Diliman Centennial Professorial Chairs and Faculty Grants
(1 January 2019 – 31 December 2019 Cycle)

DATE : 10 July 2019

In recognition of the importance of advanced degree, research and creative work, and mentoring in the overall advancement of teaching in the University, the UP Diliman Centennial Professorial Chairs and Faculty Grants (1 January 2019 – 31 December 2019 Cycle) are now open for nominations. The nomination form (as enclosed, with guidelines) may also be downloaded from <http://www.ovcaa.upd.edu.ph/memos.html>.

To qualify, a regular faculty member must satisfy the following requirements:

1. Have a doctoral degree;¹
2. Show proof of research or creative output; and
3. Show proof of mentoring.²

The faculty member must submit **one research or creative output that came out during the period 1 January 2017 to 31 December 2018**. Please note in the guidelines the types of publications that may NOT be considered. Current awardees of centennial or other professorial chairs/ faculty grants are not qualified for nominations.

The nomination documents shall include the following:

1. Cover Letter addressed to the Chancellor Michael L Tan, through the Vice Chancellor for Academic Affairs Evangeline C Amor, attention Director Rosella M Torrecampo (OAT).
2. Accomplished nomination form complete with signatures (**one hard copy and soft copy**);
3. Documentation of the mentoring, research or creative output submitted for award consideration (**one hard copy and one soft copy. Please see guidelines.**); and
4. Curriculum vitae highlighting fulfillment of the minimum requirements listed above (**soft copy only**).

Only submissions with complete attachments will be considered.

Please e-mail soft copies to ovcaa.oatdiliman@up.edu.ph. Submit all hard copy nomination documents to the Office for the Advancement of Teaching (OAT) by **9 August 2019, 5:00 PM (Friday)**.

Thank you for your cooperation.

Encl: Guidelines
OVPA list of publishers
Blank Nomination Form

1. In the ExeCom meeting on 17 October 2007, it was decided that in very exceptional cases, or when there is no doctoral degree in the discipline, nominations for the award may be entertained.
2. "Mentoring" here may mean thesis/ dissertation advising or other forms of mentoring as in the examples noted in the Guidelines (Updated as of 19 June 2018)

**UPD CENTENNIAL PROFESSORIAL CHAIRS AND FACULTY GRANTS
(1 January 2019 – 31 December 2019 Cycle)
Period of Reckoning: 1 January 2017 – 31 December 2018**

GUIDELINES

Only submissions with complete attachments will be considered.

A. Research/Creative Output

1. **One entry** of the output indicating the faculty as author and UP as affiliation (e.g., UP/UP address as found with the byline, in the bionotes, or equivalent thereof)
2. Period: Actual publication dates of the research/creative output and NOT data object identifiers (DOI's) should be within the period of reckoning.
3. Submit the following:
 - a. Copy of research/creative work
 - b. For book chapter/refereed journal article/creative work: cover page, copyright page and table of contents
 - c. For journal article indexed by Scopus or Clarivate Analytics: proof or a print-page from Scopus or Clarivate Analytics site
 - d. For art works: description/review of critics and/or photo of the work(s)
4. Submit/show proof of independent review process if not indexed by Scopus or Clarivate Analytics (i.e., Certification of the review process from the editor).
5. Submit proof of publishers' reputable track record if the publisher is not included in the OVPAA list of local and academic publishers (i.e., follows academic editorial conventions/ process).
6. Publications **NOT** considered are the following:
 - a. Abstracts, poster presentations
 - b. Proceedings of conferences, congresses, symposia that are NOT published as full peer-reviewed articles
 - c. Handbooks, Textbooks, Manuals, Monographs
 - d. Final reports and other documents of contract projects: Commissioned works without independent review
 - e. Review articles and comments; Articles/opinions in magazines
 - f. Country/position papers and/or reports
 - g. Theses, dissertations
 - h. Entries in encyclopedias
 - i. Research notes in ISI journals that are one page or less
 - j. Short communication
 - k. Introductions/prefaces of an editor or a member of the editorial board. The editor or member of the editorial board, however, may submit an article/essay published in the journal/book s/he edited provided that this is peer reviewed.
7. **Sample Entry Formats (use the corresponding format for the field "Research/Creative Output"):**
 - a. **Book**
Eugenio, Damiana L. (1987). *Awit at Corrido: Philippine Metrical Romances*. Quezon City: University of the Philippines Press.
 - b. **Chapter in a Book**
Capuno, J.I. and Kraft, Aleli DP (2011). "Equity in Education and Health Services in the Philippines" in H. Son (ed). *Equity and Well-Being: Measurement and Policy Practice*. NY: Routledge, pp. 170-197.
 - c. **Journal**
Combinido, J.S.L. and Lim, M.T. (2010). "Modeling U-turn traffic flow". *Physica A*. Vol. 389 (17), pp. 3640-3647.

- d. Refereed Proceedings
Common, Mick (2001). "The Role of Economics in Natural Heritage Decision Making" in *Heritage Economics: Challenges for Heritage Conservation and Sustainable Development in the 21st Century: Proceedings of the International Society for Ecological Economics Conference, Canberra, 4 July 2000*, Canberra: Australian Heritage Commission, p. 22.

8. Point System Used:

- a. Professorial Chairs: Minimum of 7 points
- b. Faculty Grants: 4-6 points
- c. Points for the publication are prorated according to number of authors: 1-2 authors - 100%, 3-4 authors - 80%, 5 or more authors - 60%.

B. Mentoring

1. **Submit appointment as mentor or certification from the unit.**
2. Period of mentoring activity should be within the period of reckoning.
3. Indicate the form of mentoring:
 - a. Thesis/Dissertation Adviser
 - b. Thesis reader, critic and examination panel member
 - c. Headship of a laboratory with junior faculty as researchers, advising for both student(s) research papers/projects not necessarily thesis and/or junior faculty whose papers eventually get published or presented in local and international conferences
 - d. Coaching of students who join academic competitions

ANNEX A: Accepted non-ISI Journals

Acta Medica Philippina
Journal of the Geological Society of the Philippines
Journal of the Philippine Society for Microbiology and Infectious Diseases
Philippine Health Systems Research
Philippine Journal of Internal Medicine
Philippine Journal of Nutrition
Philippine Nuclear Journal
Philippine Population Review
Science Diliman
The Philippine Journal of Pediatrics
Acta Horticulturae
Geological Society of Malaysia Bulletin
Journal of Environmental Science and Management
Journal of Japan Society on Water Environment
Journal of Southeast Asian Education
LaMer
Malaysian Journal of Nutrition
Media Asia
Nutrition Today
Oceans
Southeast Asian Journal on Open and Distance Learning
The Journal of Maternal-Fetal and Neonatal Medicine
UPV Journal of Natural Sciences

ANNEX B: List of local publishers

Ateneo de Manila University Press
De la Salle University Press
U.P. Press

ANNEX C: List of international publishers

A.A. Balkema Publishers (Leiden, Netherlands)
American Mathematical Society
American Medical Association Press
AOCS Press (Champaign, Illinois)
Artspace Visual Arts Centre Ltd.
Ash Institute for Democratic Governance and Innovation, JFK School of Government,
Harvard University
Ashgate Publishing Company
Asian Development Bank
Aunt Lute Books (San Francisco)
Backhuys Publishers (Leiden, Netherlands)
Birkhauser Velag
Blackwell Publishers Ltd.
Brookings Institution Press
CABI Publishing (Oxon, UK)
Cambridge University Press
Eastern Universities Press, Singapore
Elsevier Amsterdam
Geological Society of London Publishing House
Kluwer Academic Publishers
Macmillan Publishers Ltd.
Carnegie Bosch Institute
Charles C. Thomas Publisher, Ltd.
Chiba University Graduate School of Medicine
Churchill Livingstone
CRC Press (Boca Raton, Florida)
Curzon Press
Destech Publications Inc., Lancaster, Pennsylvania, USA
ECOSUE and UTEHA (Mexico)
Edward Elgar Publishing Limited
Elsevier Saunders
F.A. Davis (Philadelphia)
Fitzroy Dearborn Publishers
Geological Society of London Publishing House
Greenwood Press (Westport, Connecticut)
Het Spinhuis (Amsterdam)
Hofstra University (Hempstead, New York)
Idea Group Publishing (Hershey, PA)
Indiana University Press
Institute of Southeast Asian Studies (ISEAS) Publications
International Food Policy Research Institute
International Table Tennis Federation
IOS Press (Amsterdam)
Island Press (Washington)
John & Erica Hedges Ltd.
John Libbey Publishing
John Wiley & Sons, Inc
Johns Hopkins University

Josey-Bass Publishers
Kluwer Academic/Plenum Publishers
Kluwer Law International
Kumarian Press (Bloomfield, CT)
Kyoto University Press
L'Harmattan (Paris)
Language Australia Ltd. (Melbourne)
Lawrence Erlbaum Associates, Publishers
Left Coast, Inc.
LIPI Press
Lippincott Williams and Wilkins
LIT Verlag GMBH & Co.
Lynne Rienner Publishers (Boulder, Colorado)
M.E. Sharpe, Inc. (New York)
Marcel Dekker, Inc.
Marshall Cavendish Academic
Massachusetts Institute of Technology Press
McGraw-Hill Australia
Meritage Press
Metropolitan Books
National University of Singapore
Nova Science Publishers, Inc.
Orient Longman Private Limited
Oxford & IBH Publishing Co. Pvt. Ltd
Oxford University Press
Palgrave Macmillan
Passagen Verlag (Vienna)
Pergamon
Peter Lang AG
Pluto Press
Princeton University Press
Rodopi
Routledge
RoutledgeCurzon
Rowman & Littlefield Publishers, Inc. (Lanham, Maryland)
Rutgers University Press
Sakkoulas Publications (Thessaloniki, Greece)
Science Publishers, Inc. (Enfield, NH)
Seoul National University Press
Sheffield Hallan University Press
Singapore University Press
Society for Sedimentary Geology (Tulsa, OK)
Springer Verlag, Berlin Heidelberg New York London Paris Tokyo
Springer-Verlag
St. Martin's Press, Inc.
Sweets & Zeitlinger Publishers
Taylor and Francis CRC Press
The Chinese University Press
The Haworth Press, Inc.
The Haworth Press, Inc.
The University of Hongkong

The University of Michigan Press
Thomson Learning (Singapore)
Trans Pacific Press
Trans Tech Publications, Switzerland
UBC Press (Vancouver)
UCL Press (London)
United Nations University Press
Universitätsverlag Winter Heidelberg
University of California Press
University of Illinois Press
University of Withwatersrand
University of Zagreb
W.B. Saunders Company, A Division of Harcourt Brace and Company
Westview Press
Words Publishing House
World Scientific Publishing Co.
World Scientific Publishing Co. Pte. Ltd.
Zed Books Ltd.

**UPD CENTENNIAL PROFESSORIAL CHAIRS AND FACULTY GRANTS
(1 January 2019 – 31 December 2019 Cycle)
N O M I N A T I O N F O R M**

Personal Data

Name: _____
Institute/College/Department: _____
Faculty Rank/Designation: _____
Employment Status: Permanent Temporary
Highest Educational Attainment: _____
Contact No/s (Landline/Mobile): _____
E-mail Address: _____

Attachments:

- Copy of Publication or Output
- Proof of independent review (if not indexed in Scopus or Clarivate Analytics)
- Proof that publisher follows academic editorial conventions (if not included in the list of OVPAA)
- Proof of mentoring
- Curriculum Vitae (**soft copy only**)

Research/Creative Output (one entry published between 1 January 2017 and 31 December 2018)

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| | |
|---|--|
| Type of Publication or Output (Put a check mark before the type indicated) | |
| <input type="checkbox"/> Patent (max points:15 for national and 50 for international) | <input type="checkbox"/> Creative Work (refer to APS for point distribution) |
| <input type="checkbox"/> Book (max points:35 for national and 50 for international) | <input type="checkbox"/> Refereed Journal (max points: 5 for national and international) |
| <input type="checkbox"/> Book Chapter (max points:7 for national and 10 for international) | <input type="checkbox"/> Refereed Proceedings (max points: 4 for national and international) |
| <input type="checkbox"/> Journal article indexed by Scopus or Clarivate Analytics (max points: 7 for national and international) | <input type="checkbox"/> Article of an editor or member of the editorial board (one entry only) |
| <input type="checkbox"/> Other APS or SPS item: | |

Publisher: _____

OVPAA listed **If not listed, provide publisher's reputable track record**

Mentoring (one entry completed or ongoing between 1 January 2017 and 31 December 2018)

| | |
|---|--|
| Form of Mentoring: | |
| Course Title/ Name of Student/s: | |
| Degree Program: | |
| Status of Mentoring: | <input type="checkbox"/> Completed <input type="checkbox"/> Ongoing |
| Mentoring Output: | <input type="checkbox"/> Thesis/Dissertation <input type="checkbox"/> Research Paper/Projects <input type="checkbox"/> Creative Output <input type="checkbox"/> Academic Competitions <input type="checkbox"/> Others (please specify): |

To be filled by the Screening Committee

| | |
|----------------|-----------------|
| Points: | Remarks: |
| | |

Faculty Member:

Signature over Printed Name and Date

Endorsed by:

Signature of Chair/Director and Date

Signature of Dean and Date

Revised as of 17 July 2019
The data submitted by the nominees are for the exclusive use of the Centennial Screening Committee and its evaluation process only. Any unintended use and recipient of such are subject to the strictures of the Data Privacy Act.