

OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS

MEMORANDUM NO. OVCAA-BMP 14-012-A

TO : ALL DEANS, DIRECTORS AND HEADS OF UNITS
ALL GRADUATE PROGRAM FACULTY MEMBERS

FROM : BENITO M. PACHECO, Ph.D.
Vice-Chancellor for Academic Affairs

SUBJECT : Honoraria Increase for Dissertation/Thesis Advisers and Panel Members:
Reissue

DATE : 10 October 2014

We are reissuing the Memorandum No. OVCAA-BMP 14-012 with minor revision, hereunder:

This is to confirm that the Board of Regents (BOR), at its 1298th meeting on 30 June 2014, approved an increase on the honoraria for adviser/s and panel members for doctoral dissertation or master's thesis.

The new rates may be applied to dissertations/theses successfully defended from 1 July 2014 onwards.

In the preparation of the vouchers for paying honoraria, each unit may apply the following multipliers to compute the new rates:

A. Doctoral Dissertation	Multiplier
Adviser and Co-Adviser*	New rate = Old rate x 3.5
Panel Members**	New rate = Old rate x 4
B. Master's Thesis	
Adviser and Co-Adviser*	New rate = Old rate x 4
Panel Members**	New rate = Old rate x 5

For immediate implementation and compliance, please. Thank you.

NOTES:

*In case of a co-adviser, sharing of the honoraria will be based on the percentage of actual mentoring/advising work done, to be recommended by the head of the academic department, unit or college.

**Panel members are usually Chair, reader(s), examiner(s), excluding the adviser/co-adviser. The panel members will share the honoraria as recommended by the head of the academic department, unit or college, subject to an individual limit as set by the BOR.