

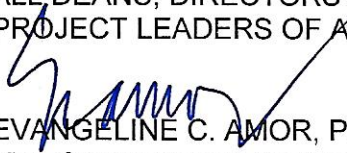
UNIVERSITY OF THE PHILIPPINES  
DILIMAN, QUEZON CITY

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OFFICE OF THE VICE-CHANCELLOR  
FOR ACADEMIC AFFAIRS

MEMORANDUM NO. OVCAA-ECA 18-095

TO : ALL DEANS, DIRECTORS AND HEADS OF ACADEMIC UNITS  
PROJECT LEADERS OF API-FUNDED PROJECTS CY 2018

FROM :  EVANGELINE C. AMOR, Ph.D.  
Vice-Chancellor for Academic Affairs

SUBJECT : 2018 API Proposals Approved for Funding (First Batch)

DATE : 26 January 2018

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We are furnishing you a copy of the list of fourteen (14) Academic Program Improvement (API) proposals of UP Diliman for 2018 that have been approved for funding by the Office of the President. These proposals constitute the projects approved for API funding for CY 2018.

Prof. Rosella M. Torrecampo of the Office for the Advancement of Teaching will be communicating with the project leaders of the API-funded projects to advise them about project-specific clarifications that have been identified based on the OVCAA's review of the project proposals. You may contact Prof. Torrecampo through email at [apimonitoring.diliman@gmail.com](mailto:apimonitoring.diliman@gmail.com) or phone at VOIP 2562.

For fund disbursements, Mr. Renato Villanueva of the OVCAA remains as the point person. You may contact Mr. Villanueva through email at [ovcaa@ovcaa.upd.edu.ph](mailto:ovcaa@ovcaa.upd.edu.ph) or phone at VOIP 2585.

The disbursement process will go through the usual channels: (1) OVCAA-OAT for checking of supporting documents (please see below); (2) HRDO for personnel clearance (participants); (3) Budget Office for budget clearance; (4) Accounting Office for processing of Disbursement Voucher (DV); (5) OVCA for approval; and (6) Cash Office for releasing of payment.

Please be reminded that the following supporting documents are required for fund disbursements:

- a. Purchase Request (PR): All items of budget
- b1. Obligation Request (ObR): One per item,
- b2. Disbursement Voucher (DV) with enclosed Billing Statement: Pair with every ObR, and
- c. Inspection and Acceptance Report (IAR): One per item.

As specified in the guidelines for API-funded projects, API funds cannot be used for Personal Services (PS) and Equipment/Capital Outlay (EC/CO). However, those who may need the services of regular UP Diliman personnel for the implementation of their projects may request, with strong justification, for supplementary budget for **PS only**. Please address the request letter to the Chancellor through the VCAA, and submit to the OVCAA-OAT until **28 February 2018**.

Thank you for your attention.

Encl: 2018 API Proposals approved for funding by the Office of the President

CC: Prof. Rosella M. Toreccampo, OVCAA-OAT  
Mr. Renato M. Villanueva, OVCAA

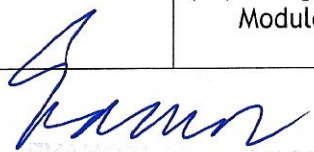
**OVPAA-API Form 10.2  
ACADEMIC PROGRAM IMPROVEMENT**

**Summary of CU API Proposal (First Batch)**

Constituent University: **UNIVERSITY OF THE PHILIPPINES DILIMAN** For: **CY 2018**

Total Amount of API Project(s): **PHP 3,857,508**


Category	Proposal Title	Proponent Unit	Person-in-Charge
1. Development and improvement of curricular programs (focus on content and pedagogy of GE courses, undergraduate major courses, and post graduate courses), quality assurance	(1) Development of a Food Science and Technology Intensive Bridge Program for MS and PhD Food Science Students	DFSN-CHE	Dr Alonzo A Gabriel
	(2) Review of the GE course: FN 1 (Food Trip)	DFSN-CHE	Asst Prof Abigail S Rustia, Mr Airon Andrew D Bonifacio
	(3) Review of the Master of Science in Nutrition Program	DFSN-CHE	Assoc Prof Cecile Lead T Bayaga, and Ms Cecile Klaudine C Cabigas
	(4) Summative Evaluation of the MHRIM Program	HRIM-CHE	Mr Raymund Gerard I Guerrero
	(5) Crafting the Course Syllabi of the Revised Undergraduate Curriculum of Broadcast Communication	DBC-CMC	Dr Eulalio R Guieb
	(6) Preparing for the K-12: Curriculum Review and Revision of the Communication Research Program Phase 5	DCR-CMC	Asst Prof Maria Rosel S San Pascual
	(7) Development and Printing of a Laboratory Manual for Biology 11 (Fundamentals of Biology I)	IB-CS	Dr Sonia Jacinto
	(8) Development and Printing of a Laboratory Manual for Biology 12 (Fundamentals of Biology II)	IB-CS	Dr Ian C Fontanilla
	(9) Aligning Undergraduate and Graduated Curricula with the Needs of the Industry	IC-CS	Prof Irene M Villaseñor
	(10) Pedagogical Improvement of NSTP Common Module Part 2	NSTP-OVCAA	Asst Prof Arlyn Pinpin-Macapinlac

  
**EVANDRO AMOR, PhD**  
 Vice-Chancellor  
 Academic Affairs

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Total Amount of API Project(s): PHP 3,857,508			
Category	Proposal Title	Proponent Unit	Person-in-Charge
2. Planning and training to produce research, creative work, and policy grant proposals	(11) Synchronizing NSTP and NSRC towards the mobilization of UPD SRC	NSTP-OVCAA	Prof Josefina C Santos
3. Planning and training to produce research, creative work, and policy publications and other new knowledge output	(12) Evaluation of the UP Child Development Center's Developmental Checklist (Assessment Card)	DFLCD-CHE	Asst Prof CharlaRochella S Saamong
3 AND 6	(13) Planning and training to produce research, creative work, and policy grant proposal, and forge linkages with collaborators	AIT	Prof Edieser Dela Santa, Mr Reil G Cruz
4 AND 5 AND 6	(14) Establishment of a Hub for Excellence in Communication and Media Research in the Philippines: Phase 1 - Formulation of the Strategic Plan	DCR-CMC	Violeda A Umali

 Director, Office of Academic Program Improvement  
 Office of Academic Program Improvement, Diliman