



OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS

MEMORANDUM NO. OVCAA-ECA 18-200

VERY URGENT

TO : DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS

FROM :  EVANGELINE C. AMOR, Ph.D. 
Vice-Chancellor for Academic Affairs

SUBJECT : Call for Applications for a Visiting Fellow at the University of Shizuoka

DATE : 01 August 2017

The Office of the Vice-Chancellor for Academic Affairs (OVCAA) through its Office of International Linkages (OIL) Diliman is now accepting applications by regular UPD faculty members for the 2-week visiting fellowship at the University of Shizuoka, our partner university in Japan.

Entitlements under the program include round-trip airfare, accommodation, domestic transportation in the Philippines and Japan, visa application cost, and daily stipend. Applicants may refer to the information sheet attached to this memo for more information about the program.

All application documents must be received by OIL Diliman on or before Tuesday, 14 August 2018, 5:00PM, at Room 102, DILC Building, Magsaysay Avenue corner Apacible Street, UP Diliman, Quezon City (near NCTS/Sundial and Computer Center). Applications will, thereafter, be evaluated by the UPD Faculty and REPS International Mobility Committee.

For more information, applicants may contact OIL Diliman via UP Trunkline 981-8500 local 2561 (c/o Ms. Noelle Rivera), or international.upd@up.edu.ph.

cc: *Office of the Chancellor*
OVCA
OVCCA
OVCSA
OVCRD

UNIVERSITY OF SHIZUOKA (UOS), JAPAN

2-Week Visiting Fellowship – Education and Research Exchange

(exact dates TBA, but between October 2018 to January 2019) – for regular UPD faculty members preferably in the following fields: Humanities or Social Sciences, especially Anthropology, Asian Studies, Philippine Studies and/or Japanese Studies, who are willing to conduct at least two 90-minute lectures in English to undergraduate students at UoS.

Eligibility Requirements:

- a. Must be a regular UPD faculty member with an educational attainment of at least Master's degree level
- b. Below 50 years old as of 01 October 2018
- c. Willing to commit to future inter-university exchange activities and programs

Entitlements: Total budget is JPY350,000 and will cover the following expenses – round-trip airfare, accommodation, domestic transportation in PH and JP, visa application cost, and daily stipend (no individual study room on campus will be provided, but selected faculty member will have access to the university library. UoS has no guest housing, but they may refer an affordable business hotel)

Other Conditions: the selected faculty member must commit to submit a post-visiting fellowship report to OIL Diliman within thirty (30) days upon return to UPD from the program

Documents to be submitted to OIL Diliman*:

- ✓ Curriculum Vitae (please include current administrative, research, and extension responsibilities)
- ✓ Most recent Faculty Service Record
- ✓ Endorsement from the Dean (and Chair/Director if applicable) of applicant's home unit addressed to the Faculty Mobility Screening Committee, OVCAA
- ✓ 500-word essay on current research interests
- ✓ 500-word essay on how this program will benefit applicant's teaching, research, or extension work in UPD
- ✓ List of possible lecture topics at UoS (around 100 words per topic)

*additional documents may be requested from the selected faculty member later on in order to comply with administrative processes of UPD for international travel

General Information on UOS:

http://www.u-shizuoka-ken.ac.jp/file/pamph_eng.pdf

**Deadline of submission of applications to OIL Diliman:
Tuesday, 14 August 2018, 5:00PM**