

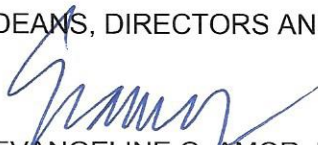

**OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS**

**UNIVERSITY OF THE PHILIPPINES
DILIMAN QUEZON CITY**

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MEMORANDUM NO. OVCAA-ECA 19-296

TO : DEANS, DIRECTORS AND HEADS OF ACADEMIC UNITS

FROM :  EVANGELINE C. AMOR, Ph.D. 
Vice-Chancellor for Academic Affairs

SUBJECT : Call for Applications for the 2019-2020 UPD International Student Exchange Program

DATE : 12 February 2019

The Office of the Vice-Chancellor for Academic Affairs (OVCAA) through the Office of International Linkages Diliman (OIL Diliman) is now accepting applications for the 2019-2020 UPD International Student Exchange Program. May we request you to disseminate these opportunities to your students who may want to be considered for this program?

UP Diliman students who meet the following qualifications are eligible to apply:

1. Undergraduate students who are currently enrolled;
2. Sophomore or Junior standing with a Cumulative GWA of 1.75 or better;
3. Must be at least 18 years old by April 2019;
4. Willing to learn a new language, if needed;
5. Willing to engage in return service activities for UP Diliman upon return from exchange program (e.g. assistance to inbound exchange students during registration period, assistance in international-related campus events, report on student exchange experience, etc.)

List of required documents:

1. Filled-out UPD ISEP Application Form, Conforme signed by parent/legal guardian
2. 1-page Curriculum Vitae
3. Latest True Copy of Grades with GWA computation (include transcript from previous school, if transferee)
4. Two (2) recommendation letters from UP professors addressed to: The International Student Mobility Evaluation Committee
5. Essay on why the student wishes to be an exchange student and defend university choice (500-750 words, Arial size 12)
6. Photocopy of student's Form 5 for the Second Semester AY 2018-2019
7. Photocopy of student's valid passport (if not available, copy of appointment for passport application)

The application documents can also be downloaded at <http://bit.ly/19-20UPDISEP>. **Please note that only UP e-mail addresses (@up.edu.ph) can access the link.**

Successful applicants will receive tuition waiver for the exchange program duration in their selected host university. Additional financial support may be availed through the UP-OIL Mobility for Vigor and Excellence (MOVE UP) Program.

Pre-qualified applicants will be interviewed by members of the International Student Mobility Evaluation Committee from 22-26 April 2019. Short-listed applicants will be lined up for programs that we have already confirmed with partner universities and for upcoming programs that we will be receiving until September 2020. We will also consider applicants for Short-term (less than one semester) mobility programs.

More information about the possible host universities and entitlements can be found in the attached document.

All application documents must be received by Ms. Aura Fe Julia Carbonilla not later than **5:00PM** on **18 April 2019** at Room 102, DILC Buidling, Magsaysay Avenue corner Apacible Street, UP Diliman, Quezon City (near NCTS/Sundial and Computer Center).

For queries and detailed information, please contact Ms. Aura Carbonilla at 981-8500 local 2561 or via e-mail at oil_studentmobility.upd@up.edu.ph.

Students may also refer to the following Facebook page for further announcements:
www.facebook.com/international.upd