


OFFICE OF THE VICE-CHANCELLOR
FOR ACADEMIC AFFAIRS

Memorandum No. OVCAA ECA 19 – 324

TO DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS
SAE OFFICERS, SAE SUPPORT STAFF

FROM 
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Vice Chancellor for Academic Affairs

SUBJECT Program External Assessment Schedule

DATE 7 March 2019

In 2018, on its third cycle, degree-granting units participated in the conduct of iAADS. As of 22 February 2019, 66 out of 72 degree-granting units, equivalent to **91.67%**, have submitted their iAADS report.

For 2019, in line with the BOR approval of the Institutionalization of the UP Academic Assessment and Development System (AADS), in preparation for external assessment, the Self-Assessment Report (SAR) or its equivalent will be prepared for the undergraduate or graduate degree program offered by the unit. Related to this, a seminar on external assessment was held on 4 February 2019 and a schedule of workshops outlined to work towards a program SAR **by** 30 June 2019. Please be informed of the following changes in the upcoming SAE Workshops:

Date	Activity	Venue
18 March 2019	Meeting of the UPD SAE Committee	
22 April 2019	AUN-QA Criteria 1 – 5	TBA
20 May 2019	AUN-QA Criteria 6 – 9	TBA
03 June 2019	AUN-QA Criteria 10 – 11	TBA

Degree-granting units must first prepare the SAR for their undergraduate program(s). If the undergraduate program offered has already been assessed, an SAR for the graduate program, prioritizing the Master's program, must be prepared.