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FOR ACADEMIC AFFAIRS

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MEMORANDUM NO. OVCAA-ECA 19-428

TO : DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS

FROM :  EVANGELINE C. AMOR, Ph.D. 
Vice-Chancellor for Academic Affairs

SUBJECT : OIL Diliman Closed on 29-30 August 2019

DATE : 24 August 2019

Please be informed that there will be a disruption in the offering of regular services of Office of International Linkages (OIL) Diliman on August 29 and 30, as they will be conducting their annual Strategic Planning Workshop in Antipolo, from 29 to 31 August 2019.

Please take these dates into account when preparing applications for official travel abroad. Urgent applications that are endorsed to OIL Diliman by the HRDO on August 29 and 30 will be processed by the Office for the Advancement of Teaching (OAT).

Regular office operations of OIL Diliman shall resume on 02 September 2019.

Thank you.

cc: OC
HRDO
OVCAA Offices
OAT