



OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS
UNIVERSITY OF THE PHILIPPINES DILIMAN

*DILC Building, R. Magsaysay Avenue, UP Diliman, Quezon City 1101
+632 9285107 or +632 9818500 local 2583 | ovcaa.upd@up.edu.ph*

MEMORANDUM NO. OVCAA-ECA 19-465

TO : ALL DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS
ALL FACULTY MEMBERS TEACHING GE COURSES
ALL STUDENTS ENROLLED IN GE COURSES

FROM : EVANGELINE C. AMOR, Ph.D. ✓
Vice-Chancellor for Academic Affairs *[Signature]*

SUBJECT : GE Course Evaluation Survey for the 1st Semester of AY 2019-2020

DATE : 18 October 2019

Pursuant to Memorandum No. OVCAA 2019-118, this is to inform everyone that the GE Course Evaluation Survey will be conducted every week starting 21 October 2019 until 17 November 2019. Please instruct your GE faculty to announce this to their classes and encourage their students to participate in the assessment of the GE Program of the University.

A total of four (4) GE courses will be evaluated each week except on the fifth week when all other GE courses will be evaluated. Attached is the Schedule of GE Course Evaluation Survey.

For each GE course, an email notification containing a brief explanation of the nature, purpose and instructions of the Survey as well as the link to the Online Survey will be sent to the UP mail (@up.edu.ph) of all students enrolled in that GE course three days prior to schedule.

For those students without UP email, the UP Information and Technology Development Center (ITDC) has already issued a UP email and temporary password which was sent to the alternative email address of each student. In case of non-accessibility to the Online Survey, please contact the ITDC at 376-3100 or email at helpdesk@up.edu.ph.

Kindly disseminate to all concerned GE faculty and students.

Thank you very much for your usual cooperation.

cc: GEC Diliman



UNIVERSITY OF THE PHILIPPINES

3F, Quezon Hall, Diliman, Quezon City
 Tele/Fax: (632) 9264736; 9818500 local 2528 or 2529
 Email: ovpaa@up.edu.ph

Office of the Vice President for Academic Affairs

17 October 2019

Memorandum No. OVPAA 2019-118

To : The Vice Chancellors for Academic Affairs & the CU GE Coordinators

From : MARIA CYNTHIA ROSE BANZON BAUTISTA
 Vice President for Academic Affairs

SUBJECT: URGENT: Conduct of the GE Course Evaluation Survey for the 1st Semester
 AY2019-2020

The GE Course Evaluation Survey will be conducted from 21 October until 17 November 2019. As indicated in the attached schedule (Annex A), a total of four GE courses per CU will be evaluated each week except on the fifth week when all other GE courses offered in the CUs will be evaluated.

The survey will proceed as follows: For each GE course, an email will be sent to the UP email addresses (@up.edu.ph) of all students enrolled in that course about three days before the scheduled start of the course evaluation. The email, which is an invitation for the students to participate in the survey, will provide a brief explanation of the nature, purpose, and mechanics of the GE course evaluation. It will also include the link to the online survey for that GE course as well as the deadline for completing the course survey.

Please instruct your GE faculty to announce the course evaluation schedule to their classes and to encourage students to participate. The survey can be accessed using a UP email address only. If a student does not have a UP email address or he/she is unable to access his/her UP email for whatever reason, he/she should be advised to contact your CU/campus IT office or send a request to helpdesk@up.edu.ph

ANNEX A. Schedule of GE evaluation survey per CU

DATE	UP BAGUIO	UP CEBU	UP DILIMAN	UP LOS BANOS	UP MANILA	UP MINDANAO	UP OPEN UNIVERSITY	UP VISAYAS
21 – 27 OCTOBER 2019	PHILO 27	KAS 1	KAS 1	KAS 1	KAS 1	KAS		SOC SCI 5
	SAS 1	SAS 1	SAS 1	SAS 1	SAS 1	SAS 1		SAS 1
	SCIENCE 10		DRMAPS	SCIENCE 10	SCIENCE 10	SCIENCE 10		SCIENCE 10
	SCIENCE 11	SCIENCE 11	BIO 1	SCIENCE 11	SCIENCE 11	SCIENCE 11	SCIENCE 11	SCIENCE 11
28 OCTOBER – 3 NOVEMBER 2019	STS 1	STS 1	STS 1	STS 1	STS 1			STS 1
	WIKA 1		FIL 40	WIKA 1	WIKA 1	WIKA 1	WIKA 1	WIKA 1
	COMM 10	COMM 10	ENG 13	COMM 10	COMM 10	COMM 10		COMM 10
	ETHICS 1	ETHICS 1	ETHICS 1	ETHICS 1	ETHICS 1	ETHICS 1		ETHICS 1
4 – 10 NOVEMBER 2019	HIST 1	PHILO 30	SOC SCI 2	HIST 1	KAS 4	MIN STUD 1		HIST 1
	ARTS 1	ARTS 1	ARTS 1	ARTS 1	ARTS 1	ARTS 1		ARTS 1
	MATH 10	MATH 10	MATH 10	MATH 10	MATH 10	MATH 10		MATH 10
	SOC SCI 30	PHILARTS 1	PHILARTS 1	PHILARTS 1	PHILARTS 1	PHILARTS 1	PHILARTS 1	PHILARTS 1
11 – 17 NOVEMBER 2019			ANTHRO 10	HUM 3				
			ARCHAEO 2	PHLO 1	SOC SCI 1			
			ARKIYOLOJI 1	PI 10	NAT SCI 4			
			PHILO 1	SOSC 3	PHILO 1			
18 – 24 NOVEMBER 2019			CHEM 1, CW 1, ART STUD 2, ECON 11, ENG 1, ENG 11, ENG 12, ENG 30, ENV SCI 1, FA 28, FA 30, FILM 10, FILM 12, FN 1, GE 1, GEOG 1, GEOL 1, KAS 2, LINGG 1, LIS 10, MATH 2, MBB 1, MPs 10, MS 1, MuL 13, PAN PIL 17, PAN PIL 19, PHILO 10, PHYSICS 10, SEA 30, SOCIO 10, SPEECH 30, THEATRE 11, THEATRE 12					

**Schedule of evaluation is subject to change*