

**UNIVERSITY OF THE PHILIPPINES  
DILIMAN, QUEZON CITY**

**OFFICE OF THE VICE-CHANCELLOR  
FOR ACADEMIC AFFAIRS**

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MEMORANDUM NO. OVCAA-ECA 19-458

TO : ALL DEANS, DIRECTORS, HEADS OF ACADEMIC UNITS, AND FACULTY MEMBERS

FROM :  EVANGELINE C AMOR, PhD  
Vice-Chancellor for Academic Affairs

SUBJECT : Reminder on Nomination to the Metrobank Foundation Outstanding Filipino Teachers 2020 award

DATE : 15 October 2019

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This is to remind everyone of the call for nomination to the Outstanding Filipino Teachers award from the Metrobank Foundation Inc. (MBFI).

Please accomplish the nomination form online (<http://bit.ly/OFAward2020>). The accomplished form will then be sent to the active e-mail address indicated in your form. The form must be completely filled out with annexes attached and submitted to the Office for the Advancement of Teaching **on or before 2 December 2019, 5:00 PM in both hard and soft copy forms** (please send these to [ovcaa.oatdiliman@gmail.com](mailto:ovcaa.oatdiliman@gmail.com)).

The basic eligibility requirements for nominees from the higher education are as follows:

1. Contributions to Service and Community – Nominees must have at least six (6) milestone accomplishments - concrete contributions to the development of their institution and their community that are above and beyond the usual responsibilities of a teacher. These focuses thematically on the three major roles of a Higher Education teacher particularly Teaching (2), Research (2), and Extension Work (2).
2. Years of Service – Nominees must have been teaching for a minimum of ten (10) years and must currently be in active, full-time service. Moreover, the nominee must not be on leave for more than two (2) years immediately prior to nomination and must still have at least 3 years of remaining service before retirement.
3. Performance Evaluation – Nominees must also have a performance rating of at least Very Satisfactory in the last ten (10) years of his/her career.
4. Character Record –Nominees must be of good moral character. They must not have been adjudged guilty of any criminal, administrative, or civil case.

5. Educational Attainment – Higher Education teachers, including graduate school, must have a Doctorate Degree (Ph.D., Ed. D., and D.Sc.). Higher Education teachers with a medical degree (M.D.) and the like, a law degree (J.D.) and the like are qualified to join.

In addition to full-time teachers, those carrying administrative positions are also eligible for nomination provided they carry a minimum of six (6) hours (or 6 units/week) teaching load within the school year they are joining.

The Office of the Chancellor, upon the recommendation of the OVCAA, which screens all applications, only nominates one (1) candidate to the Metrobank Foundation Outstanding Filipino Teachers. The deadline of submissions to the Metrobank Foundation is on December 27, 2019.

Thank you very much.

ABOUT THE AWARD

The Metrobank Foundation Outstanding Filipinos (OF) Award is the most prestigious career-service award for Filipino exemplars in the academe, the military, and the police force. It pays tribute to the excellence and sacrifices of Filipino teachers, soldiers, and police officers who have gone over and beyond the call of duty to serve their profession and their community.

Ten (10) Filipino exemplars – 4 teachers, 3 soldiers, and 3 police officers – will be recognized for their initiatives and concrete contributions to the development of their sector and communities.

Since 1985, the Metrobank Foundation has honored total of 675 Outstanding Filipinos – 368 teachers, 160 soldiers, and 147 police officers.

WHO ARE ELIGIBLE TO JOIN?

Nominees must...

- be Filipino teachers, soldiers, and police officers with full-time or permanent appointment.
- have rendered a minimum **10 years of service** with **at least “very satisfactory” rating** in the last 10 years. Moreover, the nominee must not be on leave for more than two years immediately prior to nomination and must still have at least 3 years of remaining service before retirement.
- have exhibited good moral character and must NOT have been adjudged guilty in any civil, administrative or criminal case.

In addition,

- Elementary, secondary, or alternative learning system mobile teachers must have full teaching load and must have completed academic requirements for a Master’s Degree. Higher Education teachers, including graduate school, must have a Doctorate Degree (Ph.D., Ed. D., and D.Sc.). Higher Education teachers with a medical degree (M.D.) and the like, a law degree (J.D.) and the like are qualified to join.

The following are also eligible to join, provided they meet specific requirements:

- Kindergarten teachers provided that the kindergarten level is part of the integrated curriculum or part of an elementary school system; and,
- Those carrying administrative positions, including district alternative learning system coordinators, provided they carry a **minimum of 6 hours (or 6 units)/week teaching load** within the school year they are joining. Regional directors, division and district supervisors, school heads, campus directors and executive directors in satellite campuses, presidents, chancellors, and vice presidents of schools are **NOT** eligible to join.

- For SOLDIERS, qualified AFP commissioned officers (*Captain to Colonel*) must have completed a Bachelor’s Degree while AFP enlisted personnel (*Corporal to Chief Master Sergeant*) must have completed at least a High School degree.
- For POLICE OFFICERS, senior commissioned officers (*Police Lieutenant Colonel to Police Colonel*), field grade commissioned officers (*Police Lieutenant to Police Major*) and non-commissioned officers (*Police Corporal to Police Executive Master Sergeant*) must have completed a Bachelor’s Degree.

WHO CAN NOMINATE?

For TEACHERS: School administrators, school heads, president of colleges/universities or chancellors of autonomous campuses are the primary nominators. For satellite campuses, campus directors or executive directors may endorse but the presidents are still the official nominators. For DepEd Schools without principals, the teachers-in-charge (TIC) can nominate. If the nominee is the TIC himself/herself, the school administrator/school head/district supervisor who is officially designated for the school shall endorse the nomination.

For SOLDIERS AND FOR POLICE OFFICERS: Immediate Commissioned Officer superiors or heads of the soldiers and police officers are the primary nominators (except those who are junior/field grade commissioned officers).

The following may also **nominate in any or all of the three sectors** and endorse a nominee (*This is Annex A of the nomination form*) provided that the school/unit of assignment/station of the nominee clears the nomination:

- Government officials/leaders
- Journalists/Members of the media
- Business leaders
- Members of the church and civil society organizations
- Non-government organizations related to the sectors
- Awardees of the Metrobank Foundation Outstanding Filipinos (formerly SOT, TOPS, COPS)
- District and division supervisors
- Regional directors

WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 4 <sup>th</sup> Floor, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200
EMAIL US:	<a href="mailto:outstandingfilipinos.mbf@gmail.com">outstandingfilipinos.mbf@gmail.com</a> ; Teachers – <a href="mailto:kristal.todcor@metrobank.com.ph">kristal.todcor@metrobank.com.ph</a> ; Soldiers – <a href="mailto:ernest.macapagal@metrobank.com.ph">ernest.macapagal@metrobank.com.ph</a> Police Officers – <a href="mailto:rhaticulon.mbf@gmail.com">rhaticulon.mbf@gmail.com</a>
CALL US:	Direct line: (02) 898-8757; Mobile Number: Teachers - (0919)0628128; Soldiers – (0926)7080276 ; Police Officers – (0919)0628127



In addition to the abovementioned nominators and upon invitation from the Award Secretariat, selected individuals and reputable organizations may also nominate and endorse a candidate of their choice.

WHAT ARE THE CRITERIA FOR SELECTING THE AWARDEES?

- Values: As a Responsible Citizen**
  - The values of patriotism, heroism and courage that the nominee lives by and how he/she exemplifies these in his/her personal and professional life
  - The nominee’s sense of common good
- Service: As an Exemplary Public Servant**
  - The nominee’s demonstration of the values of honesty, integrity and professionalism in both his/her personal and professional life
  - The nominee’s attitude towards his/her profession
- Impact on Community: As an Agent of Positive Change and Influence**
  - The nominee’s contribution to his/her community
  - How he/she demonstrates effective leadership
  - His/her ability to translate knowledge into action
  - Whether he/she is a visionary

HOW DO I JOIN THE AWARD?

Joining the Award is easy!

- Once nominated, the nominee accomplishes the nomination form. There are two ways to do this:
  - Accomplish the nomination form **online** at <http://bit.ly/OFAward2020>. The accomplished form will then be sent to the active e-mail address indicated in the form. Print and sign the original accomplished nomination form in 8.5 x 13 bond paper.
  - Manually fill-up the form. Contact the OF Secretariat (*see details below*) for a copy of the nomination form.
- Submit the hardcopy of the **original SIGNED accomplished nomination form** with the **nominator’s endorsement** personally or through courier addressed to OF-Teachers Secretariat, Metrobank Foundation, 4/F Executive Offices, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200 **on or before DECEMBER 27, 2019**.
- Scan (and save as PDF) the accomplished nomination form and the endorsement. The PDF file will be submitted together with the rest of the supporting documents once the nominee is deemed eligible for the Award.

WHAT ARE THE PRIZES?

Each Outstanding Filipino shall receive a cash prize of 1 million pesos, “The Flame” trophy, and Metrobank Foundation Medallion of Excellence. Non wining finalists will receive P50, 000.00 cash incentive and a certificate of recognition.

Awardees shall also be conferred the title, “Metrobank Foundation Fellows in Public Service”, sharing their advocacies and best practices through public lectures across the country.

IMPORTANT DATES TO REMEMBER

December 27, 2019	Deadline for submission of SIGNED Nomination Form and SIGNED Nominator’s Endorsement
February 28, 2020	Deadline for submission of COMPLETE Supporting Documents for Eligible nominees
March - April 2020	Selection Phase
May-June 2020	Field Validation Phase
July 2020	Final Judging Phase
August 2020	Announcement of Awardees
September 2020	Recognition Ceremonies