



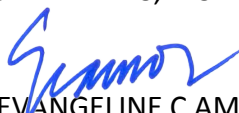
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MEMORANDUM NO. OVCAA-ECA 20-581

TO: ALL FACULTY CONCERNED

THROUGH: DEANS, INSTITUTE DIRECTORS and DEPARTMENT CHAIRPERSONS

FROM:  EVANGELINE C AMOR, PhD
Vice-Chancellor for Academic Affairs

SUBJECT: QUERIES ON MATTERS RELATED TO FACULTY PROMOTION and SALARY
DIFFERENTIALS

DATE: 11 March 2020

For dissemination to concerned faculty, final recommendations for promotion of faculty involving salary grade increase within Instructor and Assistant Professor, approved by the Chancellor, were communicated through the Dean of respective units in December 2019. Recommendations for promotion of faculty involving salary grade increase within, and crossing to, Associate Professor and/or Professor rank, approved by the BOR, likewise, were communicated through the Dean of respective units in December 2019.

Per PDLC Memorandum No. 20-05 dated 03 March 2020, Faculty Merit Promotion 2019 differentials were released on 04 March 2020. Please be informed that the Human Resource Development Office (HRDO) will release the official Notice of Promotion and Salary Adjustment (NOSA) by the end of March 2020. For reference, please be guided by the assigned salary grade (SG) and step for each academic rank as provided in the Faculty Manual, page 56 (attached), and the corresponding salaries per rank as of 01 January 2019 (attached).

For further clarifications related to faculty promotion differential, please accomplish the form in the following link: <https://tinyurl.com/v8dkhkhk>. Use your @up.edu.ph email address to access the link. The OVCAA, in coordination with the HRDO, will facilitate the timely response to these queries.

Thank you.