



OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS
UNIVERSITY OF THE PHILIPPINES DILIMAN

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MEMORANDUM NO. OVCAA-MTTP 20-046

TO : DEANS, DIRECTORS AND HEAD OF ACADEMIC UNITS

FROM : MA. THERESA T. *Payongayong* *PhD*
Vice-Chancellor for Academic Affairs

SUBJECT : Updating the Internationalization Data for AY 2019-2020

DATE : 21 September 2020

May we kindly request all units to accomplish the following attached forms related to your unit's internationalization activities:

- FORM 1B : Progress Report on Academic Agreements
as of 31 May 2019
- FORM 4 : Data on Inbound and Outbound Faculty Exchange,
Visiting Professors and Researchers for AY 2019-2020
- FORM 5 : Data on Number of Faculty Members with
Degrees Obtained Abroad as of 2019
- FORM 6 : Data on International Conferences Hosted/Co-Hosted
and International Research Collaborations as of 2019

Kindly submit the accomplished excel forms to the Office of the Vice-Chancellor for Academic Affairs, through the Office of International Linkages (OIL) Diliman via email at oil_d_acad.upd@up.edu.ph on or before 02 October 2020. OIL Diliman will be compiling UPD's internationalization data as a whole before submitting to UP OIL.

UP OIL will compile the internationalization data of all UP CUs. The data will be used for the preparation for various reports requested by various international institutions and government agencies. The data being collected is for AY 2019-2020.

For any questions or clarifications in accomplishing the forms, please feel free to contact OIL Diliman Staff **Mr. Rusell Reyes** via email at oil_d_acad.upd@up.edu.ph.

Thank you very much for your continuous support in the internationalization activities of the University.