




OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS
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MEMORANDUM NO. OVCAA-MTTP 21-048

TO : **ALL DEANS, DIRECTORS AND HEADS OF UNITS**

FROM :  **MA. THERESA T. PATONAYONG, PhD**
Vice-Chancellor for Academic Affairs

SUBJECT : ***Resolutions Related to Academic Policies for the Remainder of AY 2020-2021 and for the First Semester 2021-2022***

DATE : 24 May 2021

In addition to OVCAA Memoranda Nos. 2021-19, 2021-19A, 2021-61 and 2021-61A, please be guided by the following resolutions of the UP System Academic Affairs Committee related to academic policies for the remainder of AY 2020-2021, and for the First Semester AY 2021-2022:

1. Courses enrolled in the **Second Semester AY 2019-2020** with **deferred grades may be completed until 19 June 2021** or the last day of finals week.
2. An **INC** incurred for a course in the **First Semester AY 2020-2021** that is **not completed within the prescribed period** of one (1) year **will remain an INC and annotated with "due to COVID-19 pandemic."**
3. The implementation of university **rules on scholastic delinquency and retention** is **suspended** in the **Second Semester AY 2020-21**.
4. Faculty members may enjoy their **one month teacher's leave starting 26 July 2021** or one (1) month after the Commencement Exercises on 25 July 2021.
5. The **dropping deadline** for Midyear Term 2021 is on **20 August 2021** or the last day of classes.
6. There will be **course pack incentives** for **Midyear Term 2021** and **First Semester AY 2021-2022**. Colleges are enjoined to plan the faculty teaching load earlier so the faculty may prepare the course packs ahead of time.
7. The **minimum regular load of students** in the First Semester AY 2021-2022 is **12 units**.

Kindly be reminded as well of the extension of the **deadline for submission of grades** for **Second Semester 2020-2021** from 26 June 2021 to **3 July 2021**. Consequently, the **deadline for colleges to submit to the OUR the approved list of candidates for graduation** as of the end of **Second Semester 2020-2021** has also been extended from 6 July 2021 to **9 July 2021**.

Thank you.

cc: OC, OVCSA, OVCRD, OVCA, OVCCA, OVCPD, OUR