



OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS  
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**MEMORANDUM NO. OVCAA-MTTP 21-078**

TO : Deans, Directors, and Unit Heads

FROM : *Ma. Theresa T. Payongayong*  
Ma. Theresa T. Payongayong, PhD  
Vice Chancellor for Academic Affairs

SUBJECT : **Faculty Merit Promotion (FMP) Appeals and Withdrawals**

DATE : 18 November 2021

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Please see attached OVPAAs Memo NO. 2021-155 regarding the 2021 Faculty Merit Promotions (FMP) recommendations that were approved by the Board of Regents in its 1365<sup>th</sup> meeting on 4 November 2021.

For faculty members whose unit's recommendation for their promotion were not approved at the System level, please expect the formal notification in the next few days.

As provided by the FMP guidelines in the past three years, new guidelines will govern subsequent FMPs, after passing through System-wide consultations. In this connection, please inform your faculty members on the following procedures and deadlines:

- 1) For those faculty members who will opt to be evaluated under these new guidelines, please submit a letter (through channels) withdrawing your Board-approved promotion application by **Friday, 26 November 2021**.
- 2) For those faculty members who wish to submit new information on their accomplishments within the reckoning period, please submit your letter of appeal on your Board-approved promotion on or before **15 December 2021**.
- 3) Please address your letters on the foregoing to the Board of Regents with the subject heading: **[2021 FMP]** and email to [osu@up.edu.ph](mailto:osu@up.edu.ph).

Thank you.