

Memorandum No. OAT-OVCAA-IDS-25-09

TO : Deans, Directors, and Heads of Academic Units

THROUGH: Maria Vanessa P. Lus ang-Oyzon, PhD

Vice Chancellor for Academic Affairs

FROM: Christian R. Orozoo, PhD

Officer-in-Charge, Office for the Advancement of Teaching

SUBJECT: Extension of SET Answering for Midyear AY 2024-2025

to 25 July 2025

DATE : 24 July 2025

Please be informed that the Student Evaluation of Teaching (SET) Answering Module in the Computerized Registration System (CRS) is **extended until July 25, 2025**. This applies to all units except the MBA and MS Finance programs of the Cesar E.A. Virata School of Business, the Master of Management (MM), and Master in Governance and Innovative Leadership (MGIL) programs of UPDEPP/O, PM-TMEM, and UPSA.

To accomplish the SET, students may log in to their CRS accounts and click on the "SET Answering Module." Those who fail to answer the SET will be tagged as "low priority" in the next term's pre-enlistment, while the students in the MBA calendar who fail to answer the SET will be delayed for 1 hour in the next term's real-time enlistment.

Evaluation of the teaching performance of teaching fellows and teaching associates (TFs/TAs) is also extended until the period stated above via CRS (if available) or via this Qualtrics Form: <a href="https://upsystemdiliman.qualtrics.com/ife/form/SV\_cM7b9vHtSzNf9xl">https://upsystemdiliman.qualtrics.com/ife/form/SV\_cM7b9vHtSzNf9xl</a>

For assistance with online evaluation of TFs/TAs, kindly email the Office for the Advancement of Teaching at <a href="mailto:ovcaa.oatdiliman@up.edu.ph">ovcaa.oatdiliman@up.edu.ph</a>.

Kindly cascade the information to your faculty and students.

